



Intervention Plan **Instruction Sheet**



PURPOSE STATEMENT:

The Intervention Plan is used to assist teachers with addressing challenging behaviors, strengthen a child's skills, and provide strategies for parent/guardians to use in the home.

TIMELINE:

- The Intervention Plan is completed when Program Support staff determines that development of an Intervention Plan is necessary based on a child's behavior in the classroom.

STAFF RESPONSIBLE:

- The Intervention Plan is completed by Program Support staff.
- Those involved in the development of the intervention plan (teacher, site supervisor, parent/guardian, and any other service providers) sign the Intervention Plan Form.
- The Intervention Plan is approved by a licensed Mental Health professional via their signature on the document and the licensed Mental Health professional is provided with a copy.

INSTRUCTIONS:

- Completely fill out the Intervention Plan at the time of the meeting.
- Have everyone present at the meeting sign the document.
- Have Licensed Mental Health Professional review and sign the document and provide the Licensed Mental Health Professional with a copy.
- Place the original in the Child File in Section 6.
- If there are new staff in the classroom, always make sure that they are familiar with the Intervention Plan. This should occur through communication between the teaching staff, Site Supervisor, and Program Support staff assigned to the site.
- Remember that this is a "live" document, so changes may occur in the form of additions, accomplished tasks, changes in staff, etc.

If an SAFETY PLAN is developed as part of the Intervention Plan, always complete the "SAFETY PLAN" section and review the written text provided below this section.